



**FINANCIAL STATEMENTS AND
ACCOUNTANT'S REVIEW REPORT**

FOR THE YEAR ENDED DECEMBER 31, 2014



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[REDACTED]

Independent Accountant's Review Report

Board of Directors
[REDACTED]

We have reviewed the accompanying balance sheet of [REDACTED] (an S corporation) as of December 31, 2014, and the related statements of operations, stockholder's equity, and cash flows for the year then ended. A review includes primarily applying analytical procedures to management's financial data and making inquiries of company management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the review in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited assurance that there are no material modifications that should be made to the financial statements. We believe that the results of our procedures provide a reasonable basis for our report.

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with the accounting principles generally accepted in United States of America.

[REDACTED]

BALANCE SHEET
AS OF DECEMBER 31, 2014

ASSETS

Current Assets:

Cash and cash equivalents	\$ 845,544
Accounts receivable	1,624,047
Prepaid expenses	<u>19,018</u>

Total Current Assets 2,488,609

Property and equipment, net 307,156

Other Assets:

Security deposit	<u>3,053</u>
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Total Assets \$ 2,798,818

LIABILITIES AND STOCKHOLDER'S EQUITY

Current Liabilities:

Accounts payable and accrued expenses	\$ 74,321
Accrued payroll and related benefits	353,969
Bank line of credit	<u>100,000</u>

Total Current Liabilities 528,290

Total Liabilities 528,290

Stockholder's Equity:

Common stock, \$0.002 par value, 5,000 shares authorized, 5,000 issued and outstanding	10
Additional paid-in-capital	1,740
Retained earnings	<u>2,268,778</u>

Total Stockholder's Equity 2,270,528

Total Liabilities and Stockholder's Equity \$ 2,798,818

See independent accountant's review report and accompanying notes to financial statements.

**STATEMENT OF OPERATIONS
FOR THE YEAR ENDED DECEMBER 31, 2014**

Revenues:	
Business services revenues	<u>\$ 9,022,543</u>
Total Revenues	9,022,543
Cost of goods sold	<u>4,985,297</u>
Gross profit	<u>4,037,246</u>
Expenses:	
Compensation and related benefits	2,086,139
Business development	5,594
Conferences	2,474
Travel and entertainment	35,126
Postage and delivery	3,383
Dues and subscriptions	20,288
Office supplies	10,088
Professional fees	261,579
Automobile	934
Telephone	11,646
Advertising	24,164
Depreciation and amortization	47,041
Repairs and maintenance	4,032
Gifts	16,548
Insurance	1,174
Fees, licenses, and permits	25,635
Rent	138,669
Miscellaneous	<u>7,042</u>
Total Expenses	<u>2,701,556</u>
Operating Income	<u>1,335,690</u>
Other income/(expenses):	
Interest income	804
Interest expense	<u>(122)</u>
Total other income/(expenses)	<u>682</u>
Net Income	<u><u>\$ 1,336,372</u></u>

See independent accountant's review report and accompanying notes to financial statements.


STATEMENT OF STOCKHOLDER'S EQUITY
FOR THE YEAR ENDED DECEMBER 31, 2014

	Common Stock		Paid-in Capital	Retained Earnings	Total
	Shares	Amount			
Balance:					
December 31, 2013	5,000	\$ 10	\$ 1,740	\$ 2,075,365	\$ 2,077,115
Shareholder distributions				(1,142,959)	(1,142,959)
Net Income	-	-	-	1,336,372	1,336,372
Balance:					
December 31, 2014	5,000	\$ 10	\$ 1,740	\$ 2,268,778	\$ 2,270,528

See independent accountant's review report and accompanying notes to financial statements.

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2014**

Cash flows from operating activities:	
Net income	\$ 1,336,372
Adjustments to reconcile net income to net cash provided by operating activities:	
Depreciation and amortization	47,041
(Increase) in accounts receivable	(262,394)
(Increase) in prepaid expenses	(6,599)
Increase in accounts payable and accrued expenses	15,937
Increase in accrued payroll and related benefits	<u>91,526</u>
Net cash provided by operating activities	<u>1,221,883</u>
Cash flows from financing activities:	
Net borrowings against bank line of credit	100,000
Distributions to shareholder	<u>(1,142,959)</u>
Net cash (used) by financing activities	<u>(1,042,959)</u>
Change in cash and cash equivalents	178,924
Cash and cash equivalents, beginning of year	<u>666,620</u>
Cash and cash equivalents, end of year	<u><u>\$ 845,544</u></u>
Supplemental data:	
Interest paid	\$ 122

See independent accountant's review report and accompanying notes to financial statements.

[REDACTED]

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2014

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

[REDACTED] (Company) was incorporated on April 2, 1999. The Company works with education and government clients to provide the best in interactive courseware development, management consulting, administrative services, and procurement-life-cycle services. The Company is a 100% Woman Owned Small Business (WOSB), Service Disabled Veteran Owned Small Business (SDVOSB), Small Disadvantaged Business (SDB), and Small Business Administration (SBA) Certified 8(a). The Company provides many services to clients which support their core business activities. Our focus is on customer service and growing a company culture of attention to detail and anticipating the customer's needs. The Company is located in Mesa, Arizona.

The significant accounting policies followed are described below to enhance the usefulness of the financial statements to the reader.

Basis of Accounting – The financial statements of the Company have been prepared on the accrual basis of accounting.

Cash and Cash Equivalents – For purposes of the statement of cash flows, all highly liquid investments with an initial maturity of three months or less when purchased are considered cash equivalents.

Accounts Receivable – Accounts receivable consists of monthly billings to government, military, and commercial clients for onsite administrative and management services. These billings include labor, materials, and subcontractor expenses incurred and billed per contractual rates. The Company does not provide an allowance for doubtful accounts as management believes all amounts to be fully collectible.

Property and Equipment – Computers, equipment, furniture and fixtures with both a cost of \$500 or more and an estimated useful life of one year or more are capitalized. Assets are stated at cost. Depreciation of property and equipment is provided on a straight-line basis over the useful life of the respective asset.

Concentration of Credit Risk – The Company places its cash with high quality financial institutions. At times, such cash may be in excess of federal depository insurance limits. All current bank accounts are insured by the Federal Depository Insurance Corporation (FDIC) up to \$250,000.

Revenue Recognition – The Company records revenue on an accrual basis for labor, materials, and subcontractor expenses incurred for government and commercial billable projects. Customer invoices are processed for contracting work performed on a monthly basis. Labor cost is expensed as a period cost when incurred.

Income Tax Status – The Company's legal form is as a corporation that has elected Subchapter S status, and therefore income taxes are passed through to the shareholder of the corporation. Accordingly, there are no income taxes reflected on the Balance Sheet or the Statement of Operations due to all liability passing through to the shareholder.

[REDACTED]

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2014

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Advertising Expenses – Advertising expenses are expensed as incurred. The Company had \$24,164 in advertising expenses for the year ended December 31, 2014.

Estimates – The preparation of financial statements in conformity with United States generally accepted accounting principles require management to make estimates and assumptions that affect certain reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

NOTE 2 – CASH AND CASH EQUIVALENTS

The Company maintains all of its cash with one financial institution. The carrying amount of deposits totaled \$845,544 and the bank balance was \$848,015 at December 31, 2014. Of the bank balance, \$250,000 was covered by federal depository insurance and \$598,015 was uninsured and uncollateralized as of December 31, 2014.

NOTE 3 – ACCOUNTS RECEIVABLE

Accounts Receivable – The Company considers all accounts receivable outstanding as of December 31, 2014 to be fully collectible. The entire balance totaling \$1,624,047 is considered current or is less than thirty (30) days outstanding. In addition, the Company had no bad debt expense recorded during the year ended December 31, 2014.

NOTE 4 – PROPERTY AND EQUIPMENT

Property and equipment at December 31, 2014 consisted of the following:

Buildings and improvements	\$ 337,358
Furniture, fixtures, and equipment	<u>151,400</u>
Property and equipment, total	488,758
Accumulated depreciation and amortization	<u>181,602</u>
Property and equipment, net	<u><u>\$ 307,156</u></u>

Depreciation and amortization expense was \$47,041 for the year ended December 31, 2014.

[REDACTED]

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2014

NOTE 5 – RETIREMENT PLAN

Plan Description – The Company contributes to a 401(k) plan, classified as a defined contribution plan. The Plan was established in 2009 and administered by ADP Total Source, the Company’s payroll provider. Employees are eligible to participate in the plan at any time and attaining the age of 21. The Company will make a Safe Harbor matching contribution equal to 100% of the employee’s contributions. The Company will not match elective deferrals that exceed 4% of the employee’s eligible earnings. For the year ended December 31, 2014, the Company’s matching contributions totaled \$67,710.

NOTE 6 – COMMITMENTS AND CONTINGENT LIABILITIES

Litigation – The Company is contingently liable for claims and judgments resulting from lawsuits incidental to normal operations. In the opinion of the Company’s management, the Company’s insurance coverage is adequate to cover claims relating to normal operations and decisions that might adversely impact the Company would not have a material effect on the financial statements. Accordingly, no provision for possible losses is reflected in the financial statements.

Operating Lease – The Company leases facilities from Deer Management, LLC, a related party, under the provisions of a long-term lease agreement classified as an operating lease for accounting purposes. For the year end December 31, 2014, rental expense under the lease totaled \$127,632. As of December 31, 2014, the total remaining operating lease payments under the noncancelable operating lease are as follows:

<u>Calendar year ending December 31:</u>	
2015	\$ 85,562
Total	<u>\$ 85,562</u>

NOTE 7 – LINE OF CREDIT

The Company has a short-term line of credit with a financial institution with an available credit limit of \$1,500,000 and an interest rate of Prime plus 0.75%. The president and chief executive officer of the corporation and her spouse along with Deer Management, LLC guaranteed the line of credit. As of December 31, 2014, there was an outstanding balance of \$100,000.

NOTE 8 – SUBSEQUENT EVENTS

Subsequent events have been evaluated through the date of the audit report, which is the date the financial statements were available to be issued. Events occurring after that date have not been evaluated to determine whether a change in the financial statements would be required.